



## Visit Expectations

To ensure a quality program for everyone, please encourage the same behavioral expectations while students are at JA BizTown that apply at your school. A “calm down” room is available for student use, and there must be always a school staff person with them when utilizing this space.

### Students

<b>Food &amp; Drink</b>	Students may keep water bottles with them, but all food should be kept on the tiled area in the café.
<b>Walk, please</b>	To keep everyone safe, students must walk in BizTown at all times.
<b>Stay on task</b>	When students aren't on break, they should be following their job task list in their storefront.

### Teachers

<b>Be Present</b>	Please check in with students throughout the day, ask how their businesses are doing, and circulate throughout the BizTown space. For liability reasons, teachers must remain on site at all times.
<b>Morning Meetings</b>	During morning startup, CFO's attend a special training (led by JA Staff) for their job. Please send at least 1 teacher to assist with this training. 1 teacher should also attend training at CommunityAmerica Credit Union.
<b>Lunches</b>	JA Staff will announce and monitor student break times. Please assist students with their sack lunches in the café in the afternoon.
<b>Support as needed</b>	Please be ready to support student's struggling with behaviors during the visit by utilizing our calm down space, and redirecting according to your usual classroom management.