

Teacher FAQ

We estimated 80 students but only ended up having 70, what do we do with the extra supplies?

All extra, unused materials will need to be returned to JA. The inventoried number of items that are taken into your possession is the amount that will be billed for. Returned items should be in their original condition (not written on/in, all pages intact).

We are partnering with another school, what if one school is running late?

We understand that bussing is a challenge, and delays do happen. When we have multiple schools visiting JA BizTown on the same day, we have a designated waiting room for the first school that arrives. Our staff will take attendance with your group and ensure they are prepared while waiting for the second group.

Does JA provide transportation?

No, we do not. We encourage all schools to arrange and confirm transportation with the bus companies as soon as you confirm your field trip with JA.

How do we assign jobs?

Within the BizTown curriculum, students will learn to build a resume and can apply for their top 3 jobs. You can use these applications and your discretion to assign students to jobs. If the number of students you have and the number of jobs you are assigned do not align, please let us know and we will advise you which jobs to add or cut.

We have absences on the day of the trip, what do we do?

Please contact JA the morning of your visit with the names of those students to allow us to make the necessary changes. A contact phone number will be emailed to you the day before your visit.

How should students arrive at JA BizTown?

Please have the students on the bus sitting with their businesses, except for CFOs. CFOs should all sit together at the front of the bus as they will get off first to head to their CFO training. The CommunityAmerica CFO can stay with their business, as they do not need to attend the CFO meeting.

When do the kids eat lunch?

Students will eat lunch during their 2nd work block of the day while on break. Students will eat in groups according to their break group color. Each student must have a sack lunch either provided by the school or brought from home. We have storage carts available and will help you get them off the bus and into the building.

What do teachers do for lunch?

For liability purposes, all teachers must be onsite at all times, including lunch. You should plan to bring a sack lunch for the day, as you will not be able to leave JA. Microwaves are available for teachers and school staff to use, if necessary.

Is there a snack during the day?

Yes, with their JA BizTown cash, students can purchase a snack/drink from Joe's KC Café and/or the JA BizTown Grocery Store. If there are any dietary restrictions, please let us know ahead of time so we can be sure to have offerings for students with certain needs.

Are there water fountains available?

Unfortunately, there are no water fountains in JA BizTown. While we have water fountains in the hallway outside of JA BizTown, students are not allowed to leave the JA BizTown space while onsite. Because of this, we strongly encourage students to bring water bottles clearly labeled with their names.

There isn't a BizPrep packet for the students in CommunityAmerica, what should they do while other groups are working on BizPrep?

CommunityAmerica does not sell anything, nor do they take out a business loan, so they do not have the same BizPrep activities that other groups do. However, there is a bank teller computation activity in Unit 1, Lesson 1 that can be helpful to prepare students for working at JA BizTown.

What do students need to bring to JA BizTown?

Students should bring their lunch (if not provided by the school) and a water bottle labeled clearly with their name. Students DO NOT need to bring their Citizen Guide workbooks.