



JA BizTown

Presented by Community America CREDIT UNION

Volunteer Information



Thank you for registering to volunteer at JA BizTown, presented by CommunityAmerica Credit Union! The students you'll be working with are excited for their field trip, and we know you'll love it as much as they will.

Arrival

Arrival Time: 8:30 am unless otherwise noted in your volunteer email

Location: 2842 W 47th Avenue, Kansas City, KS 66103

Parking: Located in the back of the building. Enter through the JA BizTown entrance at the back of the building.

Training: Provided the morning of your visit

Dismissal

Volunteers are expected to stay through the entirety of the student experience. You will assist with student dismissal, take a quick survey, then you are free to go once students have loaded buses and left the parking lot. **Please note that there won't be time to leave the facility during the day.**

Break

The day tends to be really busy and often doesn't allow for a formal break. Please bring drinks and snacks to enjoy during your shift in the storefront.

Personal Items

We ask you bring only your phone, a water bottle and snacks if you choose to bring them. Wear comfy clothes and comfy shoes!

Stay Attentive

We ask you limit phone calls, emails and texting during your volunteer time. Students learn through your example, plus they love for you to be interactive with them and share your real-life workplace stories.

Weather/Cancellations

If there is inclement weather or a cancellation, we will notify you the morning of your volunteer opportunity via email if you signed up online.



Recognize a STAR citizen

With a \$5.00 donation (per sticker), you can recognize students who are working hard and support our BizTown Scholarship Fund. Purchase a sticker today scan the QR code or visit: jagkc.org/biztownvol



MORE INFORMATION

Scan the QR code or visit jagkc.org/volunteer



Questions? Contact Sara Swearingen, Volunteer Manager
sswearingen@jagkc.org | 816-608-1681

